

Tony Kershaw

Director of Law and Assurance

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County Hall
West Street
Chichester
West Sussex
PO19 1RQ



22 May 2020

Cllr Kevin Boram
Chairman,
Adur County Local Committee

Dear Cllr Boram,

Community Initiative Funding – Urgent Action

I am writing to seek your agreement to an officer authorising the above matter that requires an urgent decision and I enclose a copy of a report outlining the detail, prepared by the Director of Law and Assurance.

The report recommends grants and pledges from the Community Initiative Fund to various organisations.

The urgency of this matter is due to the fact that it was agreed that Committees could use their Community Initiative Fund budget to support any projects relating to Covid-19 ahead of the next round of CLCs, and could use urgent action decisions to facilitate this.

If you agree with an officer authorising the recommendations within the attached report, I should be grateful if you would kindly sign this letter and return it to me. A copy of this letter has also been sent to the Chairman of the Performance and Finance Scrutiny Committee as required under Standing Order 3.47.

The decision will be reported to the next meeting of the Adur County Local Committee and through the Executive Decision Database and The Bulletin in the usual way.

Yours sincerely

A handwritten signature in black ink that reads "Tony Kershaw". The signature is written in a cursive style with a large, prominent 'T' and 'K'.

Tony Kershaw
Director of Law and Assurance

cc Chairman of the Performance and Finance Scrutiny Committee
Enc. 'Report Community Initiative Funding – Urgent Action'

Agreed

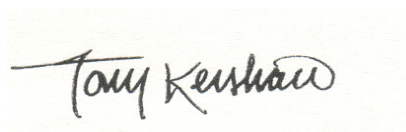


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Katharine Eberhart
Director of Finance and Support
Services

.....See email approval below.....

Cllr Kevin Boram
Chairman
Adur County Local Committee

Action Authorised



.....
Tony Kershaw
Director of Law and Assurance

Date...22.05.20.....

From: Kevin Boram <Kevin.boram@westsussex.gov.uk>

Sent: 19 May 2020 13:38

To: Jack Bacon <Jack.Bacon@westsussex.gov.uk>

Cc: Monique Smart <monique.smart@westsussex.gov.uk>; Sue A Barnes
<SueA.Barnes@westsussex.gov.uk>; Rachel Allan <Rachel.Allan@westsussex.gov.uk>;
Ann Bridges <Ann.Bridges@westsussex.gov.uk>; David Simmons
<David.simmons@westsussex.gov.uk>; Debbie Kennard
<debbie.kennard@westsussex.gov.uk>; George Barton
<George.Barton@westsussex.gov.uk>

Subject: RE: CIF Proposal: Urgent Action - Adur Woodcraft Folk

Thank you for your email. I know off this charity and they are very locality based. I would be happy to pledge £500 via Urgent Action.

Regards

Kevin

From: Jack Bacon <Jack.Bacon@westsussex.gov.uk>
Sent: 19 May 2020 12:22
To: Kevin Boram <Kevin.boram@westsussex.gov.uk>
Cc: Monique Smart <monique.smart@westsussex.gov.uk>; Sue A Barnes <SueA.Barnes@westsussex.gov.uk>; Rachel Allan <Rachel.Allan@westsussex.gov.uk>; Ann Bridges <Ann.Bridges@westsussex.gov.uk>; David Simmons <David.simmons@westsussex.gov.uk>; Debbie Kennard <debbie.kennard@westsussex.gov.uk>; George Barton <George.Barton@westsussex.gov.uk>
Subject: CIF Proposal: Urgent Action - Adur Woodcraft Folk

Dear Kevin,

I hope you're keeping well.

I attach an **urgent** Micro Fund application submitted by Adur Woodcraft Folk – who I can see you referred to submit an application, as the supportive local member, towards providing activity packs for children of low-income families.

Kevin, as Chairman of Adur CLC – do you approve of taking a decision to award a £500.00 grant via Urgent Action procedure?

I look forward to hearing from you soon.

Kind Regards,
Jack

Jack Bacon - Assistant Democratic Services Officer
Democratic Services,
West Sussex County Council